

The FA Charter Standard League Programme Assessment Form



Get **into** Football



The FA Charter Standard League Programme Assessment Form

The following document details the assessment criteria and evidence requirements for The FA Charter Standard League Programme. The criteria has been developed to reflect the key Goals and Enablers of the National Game Strategy, to ensure that the implementation of The FA Charter Standard League Programme will contribute to achieving the desired vision for the National Game up to 2012, developed through extensive consultation with the grassroots game. Please note that the criteria is relevant to both Adult and Junior Leagues unless otherwise stated.

Following your registration with the County FA as working towards Charter Standard League Status, you are now required to undertake an initial assessment of your league with your County FA representative. This form details the criteria for The FA Charter Standard League Programme, against the FA's National Game Strategy Goals and Enablers, and the evidence required from your league to achieve Charter Standard League status. At your initial meeting, the County FA representative will sign off any criteria that have been met and will agree with you the actions that need to be addressed, if any, in order to fully meet the criteria.

Following the initial meeting you will be supported through the process by County FA staff, through further one-to-one meetings and/or workshop sessions with other leagues. Your County FA officer will help you identify action that might be required to achieve criteria and will sign off evidence on an on-going basis until all criteria have been met. At this point, the County FA representative will sign off the full evidence portfolio for the league.

Leagues that are successful in gaining Charter Standard League Status will be required to undertake an annual health check and will be required to demonstrate that they have achieved 100% of participating teams with Charter Standard Club status after two years and that any new teams entering the league after Charter Standard League Status is granted, have gained Charter Standard Club status within 12 months of joining the league.

If you have any queries regarding any requirements of the process, do not hesitate to contact your County FA for advice.

Name of League:

County FA:

Name of League contact person:

Position held:

County FA Assessor:

Goal/Enabler	What is the criteria?	What evidence is required?	Current Status	Action required by league	Criteria met. CFA sign off and date
1. Growth and Retention	a) Evidence of how the league plans to retain/grow the number of male, female and disability teams (mini-soccer, small sided and 11v11) as appropriate.	Targets for team retention/growth in the league development plan. Minimum requirement is that the league must plan to retain the current number of teams but that ideally there is projected growth.			
2. Raising Standards and Addressing Behaviour	a) At least 60% of teams in the league have Charter Standard Club status* * All other teams must have Enhanced FA CRB checks for all welfare officers, coaches and managers working with children in youth football or with vulnerable adults. The league will have two years to ensure that all participating clubs have Charter Standard Club status. Any new clubs entering the league after Charter Standard League Status is granted will have 12 months to attain Charter Standard Club status.	Current % of teams in the league with Charter Standard Club status (minimum 60%) Evidence that any welfare officers, coaches and managers working with children in youth football or vulnerable adults in non-Charter Standard Club teams, have undergone Enhanced CRB checks			

Goal/Enabler	What is the criteria?	What evidence is required?	Current Status	Action required by league	Criteria met. CFA sign off and date
2. Raising Standards and Addressing Behaviour	b) The league actively promotes the Respect Programme through implementation of: <ul style="list-style-type: none"> • The Respect codes of conduct • Designated spectator areas for games (optional for adult leagues) • Captains taking more responsibility for the behaviour of their players • Referee managing the game 	League rule supporting the implementation of Respect with reference to the use of codes of conduct, designated spectator areas and Captains taking more responsibility Evidence that member clubs are signed up to the three key Respect initiatives			
	c) League equality policy and complaints procedure that reflects The FA template	League equality policy and complaints procedure that reflects The FA template policy			
	d) The league has a safeguarding children policy and procedures that adheres to The FA requirements (youth leagues only).	League policy and procedures that reflects FA requirements.			
	e) The league has a named Youth League Welfare Officer who has an Enhanced FA CRB check and has been on the Safeguarding Children and Welfare Officer Workshops (youth leagues only)	Name of League Welfare Officer, CRB number and dates of training			

Goal/Enabler	What is the criteria?	What evidence is required?	Current Status	Action required by league	Criteria met. CFA sign off and date
3. Better Players	<p>a) The league is committed to reviewing existing and developing appropriate competition and training programmes for youth players in line with the principles of Long Term Player Development by evidence of:</p> <p>A commitment to encouraging greater use of small sided football formats (3v3, 4v4, 5v5, 7v7, 9v9 etc)</p>	<p>Evidence that the existing league structure employs a minimum of 7v7 small sided format for youth football</p>			
	<p>b) Promoting a culture of learning where there is an emphasis on player development over results by:</p> <ul style="list-style-type: none"> • From the 2009/10 season, no division to exceed 12 teams [Unless permission granted in exceptional circumstances] • No league tables at u7, u8 age groups • Encouraging the provision of flexible format festivals 	<p>Evidence of adherence to criteria through league structure, format and development plan</p>			
	<p>c) A coach education programme to include: Level 1, one day Introduction to Age Appropriate module, FA Youth Module 1 (this can be linked to the CFA Coaching Programme) (Note: Adult leagues only required to deliver FA Coaching Adults) Plus two technical in service days per season of which one must be aimed at coaches working with under 11s</p> <p>(Note: Adult leagues not required to deliver under 11 in-service)</p>	<p>Dates and titles of held or planned courses, covering the minimum stipulated requirements</p>			

Goal/Enabler	What is the criteria?	What evidence is required?	Current Status	Action required by league	Criteria met. CFA sign off and date
4. Running the Game	a) The league is sanctioned by The FA or CFA, as appropriate	League sanction number			
	b) The league is signed up to The FA Standard Code of Rules	Copy of league rules demonstrating adherence to FA Rules			
	c) The league has a Charter Standard League agenda item at league meetings	Copy of league minutes			
	d) The Youth League Welfare Officer and Charter Standard League Co-ordinator sit on the league committee	Details of league committee membership			
	e) The League has a web based administration system for results, tables and fixtures. Full-Time is recommended for this purpose but it isn't mandatory.	<p>League provides evidence of the web based system it uses to administer the results, tables and fixtures</p> <p>League has requested access to member services on CFA website</p>			

Goal/Enabler	What is the criteria?	What evidence is required?	Current Status	Action required by league	Criteria met. CFA sign off and date
5. Workforce Development	a) The league has a named volunteer Charter Standard League Co-ordinator	Name of officer			
	b) The league provides a minimum of three continuous professional development (CPD) opportunities per season for league volunteers and member clubs, ideally on days when there are no fixtures (flexible programmes to include mentoring for club and league secretaries)	Dates and titles / focus of CPD opportunities			
6. All Goals and Enablers	a) The league has a development plan that identifies key development objectives and targets linked to the National Game Strategy key goals and enablers	Completed three year league development plan to be reviewed and updated annually			
	b) The league has an agreed support package with the CFA	Completed final page of league development plan confirming County FA support to league, signed by CFA and league			

Final assessment sign off (to be completed when all criteria have been met):-

Signed (league representative):

Name:

Date:

Signed (CFA representative):

Name:

Date: